

# Position Description

## Unaccredited Plastic and Reconstructive Surgery Registrar

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| <b>Classification:</b>           | Registrar – Unaccredited   |
| <b>Business unit/department:</b> | Plastic & Reconstructive Surgery Unit, Division of Surgery, Anaesthesia & Procedural Medicine          |
| <b>Agreement:</b>                | AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026     |
| <b>Employment type:</b>          | Fixed-Term Full-Time   |
| <b>Hours per week:</b>           | 43 hours per week – as per unit roster   |
| <b>Reports to:</b>               | Director Plastic & Reconstructive Surgery Unit, Division of Surgery, Anaesthesia & Procedural Medicine |
| <b>Direct reports:</b>           | 0  |
| <b>Financial management:</b>     | Budget: nil  |
| <b>Date:</b>                     | May 2026   |

### Position purpose

An Unaccredited Registrar is required to perform the duties of the position efficiently, according to the standards of Austin Health. Austin Health will assist in meeting the training requirements of all Advanced Surgical trainees in accordance with the guidelines.

### About the Plastic & Reconstructive Surgery Unit

The Plastic and Reconstructive Surgery Unit, is part of the Surgery, Anaesthesia & Procedural Medicine Division.

It is responsible for the provision of services within the specialty to patients across Austin Health, which is situated at the Austin and Heidelberg Repatriation Campus of Austin Health.

The Unit is committed to the provision of high-quality patient care and maintains an ongoing commitment to Undergraduate and Post Graduate teaching. Also provided is a consultative service for other Units with Austin Health.

The Head of Unit is Mr Derek Neoh.

### Position responsibilities

**Role Specific:**

There are a number of surgical sessions and outpatient sessions per week, pre-admission clinics are included in the outpatient sessions for some units.

### Clinical Care

- Attend to all referrals within 12 hours
- Participate in the on-call roster as required
- Perform after hours work and night duty as required
- Provide a consultative service to other units as required
- Cover other surgical units as requested by the hospital as required
- Demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff to provide efficient, safe and quality care across the continuum
- Participate in the auditing and review of clinical practices to improve clinical outcomes

### Research & Education

- Support is available for conferences and educational sessions
- Research is encouraged
- Assist in making a safe working environment by reporting any incidents of unsafe work practices, sites or equipment. Assist in the resolution of these issues
- Abide by Austin Health corporate policies and practices as varied from time to time
- Participate in Austin Health training and performance appraisal program as required
- Undertake not to reveal to any person or entity any confidential information relating to patients and employees, policies, processes and dealings and not to make public statements relating to the affairs of Austin Health without prior authority of the Chief Executive Officer
- Participate in the emergency incident response activities, as defined within the Emergency Response Manual, as and when require, at the direction of management

### All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Pulse): [OPPIC](#)
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## Selection criteria

### Essential Knowledge and skills:

- A commitment to Austin Health values
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process)
- Have appropriate training and experience applicable to the field of Plastic Surgery
- Demonstrated commitment to high quality patient care
- Demonstrated teamwork and collaboration
- Demonstrated ability to communicate at all levels
- Demonstrated capability and interest in research
- Demonstrated commitment to teaching
- Demonstrated surgical competency



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## Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department
- Demonstrated understanding of Clinical Governance
- Computer skills including use of email and the internet

## About the role

Applications are now open for Non-Accredited (Pre-SET or Prevocational) Plastic Surgery Registrars wishing to work at a health service in the Victorian Non-Accredited Plastic Surgery Registrar Match. The Austin Health Non-Accredited (Pre-vocational) Plastic Surgery Registrar position is part of this match. For appointments for 2027, these 5 Health Services and hospitals include:

**Austin Health**  
**Barwon Health**  
**Bayside Health Peninsula**  
**Northern Health**  
**Western Health**

One application to this Match, through the Austin Health Careers portal, will be considered by all the hospitals and Health Services in the Match:

This Match is not run by Austin Health or its Plastic Surgery Unit, but rather a co-operative of the Plastic Surgery Units of the Health Services in the Match. Applicants shortlisted for interview must number preferences for all 5 Health Services in the Match. Applicants will be ranked in the Match on a combination of their CV, referee reports, on the job performance, and interview. Matching will pay regard to the applicant's ranking and preferences, the individual job requirements, the Plastic Surgery Unit, the Health Service, and their previous hospital appointments.

All applicants must ensure they attach a cover letter and CV at the time of submitting the application to the portal. Please ensure that you submit three references with your application.

## Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

## Other conditions – all roles

All Austin Health employees are required to:



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- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

## General information

### Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

### Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

### Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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