

Position Description

Renal Registrar

Classification:	Hospital Medical Officer
Business unit/department:	Medical Workforce Unit (MWU)
Work location:	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input checked="" type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input type="checkbox"/> (please specify)
Agreement:	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
Employment type:	Fixed-Term Full-Time
Hours per week:	40
Reports to:	Director of Nephrology
Direct reports:	Nil
Financial management:	Budget: Nil
Date:	5 th March 2026

Position purpose

The discipline of Nephrology is a branch of Internal Medicine that is defined by the care of patients with diseases of the kidneys and urinary tract. Nephrology involves the diagnosis and treatment of immunological and non-immunological kidney diseases, including electrolyte disturbances and hypertension, and the care of those requiring renal replacement therapy, including dialysis and kidney transplant recipients.

Nephrology is a specialty with a significant component of general medicine and is dependent upon a comprehensive understanding of the basic and clinical sciences.

The Renal Registrar position involves the delivery of care to Renal Patients at Austin Health. Austin Health has four RACP accredited Renal Registrar positions. The Renal Registrars rotate between four roles: 1) Inpatients, 2) Consults and Clinics, 3) Dialysis and Procedures, 4) Renal Transplant. The registrars participate in the oncall and weekend cover rosters (one on four).

About Nephrology

The Medical & Cancer Services Division, part of the Chief Operating Directorate, comprises the following departments:

- Clinical Pharmacology
- Nephrology
- General Medicine
- Paediatrics
- Dermatology
- Oncology
- Haematology
- Palliative Care
- Genetic Services
- Neurosciences
- Endocrinology
- Rheumatology
- Infectious Diseases and Infection Prevention & Control
- Respiratory and Sleep Medicine
- Radiation Oncology
- Day Oncology & Apheresis
- Cancer Clinical Trials
- Wellness & Supportive Care
- Victorian Spinal Cord Service

The Department of Nephrology at Austin Health strives to improve the lives of people with kidney disease and advance knowledge in kidney health. The department provides comprehensive kidney care across the spectrum of nephrology, including CKD, haemodialysis and peritoneal dialysis, pre- and post-renal transplantation, acute kidney injury, glomerulonephritis, and genetic diseases. Treatment of all forms of kidney disease and hypertension is supported, with interests including autoimmune diseases. It possesses the largest adult referral Nephrogenomics unit in Victoria. The Department of Nephrology provides a consultation services for patients with renal issues across all other services at Austin Health.

Physically, the Department of Nephrology consists of Ward 7 North (16 renal inpatient beds) and 7 North Dialysis (in-centre and acute dialysis unit), all situated in the Austin Tower. Satellite dialysis units are also located at the Repatriation site (RDU), Epping (EDU), North East Kidney Service (NEKS) in Preston, Home Therapies Centre (HTC) at the Repatriation site, which has a focus of training dialysis patients so they can manage their care at home. Austin Health also has 5 regional affiliate satellite dialysis centres in Bairnsdale, Bendigo, Cohuna, Echuca and Orbost. Monthly outreach clinics are held in Echuca and Bairnsdale.

Some of the individual consultant Nephrology portfolios of special responsibility include the following roles: Deputy Director of Nephrology, Clinical Lead in Renal Transplantation, Clinical Lead in Haemodialysis, and Clinical Lead in Home Therapies.

In addition, there are specialist nursing roles in Pre-dialysis, Vascular Access and Tenckhoff catheter insertion, Renal Anaemia and Iron Management, Palliative Care, Home Therapies, In-centre dialysis. There are also NUM roles at each of the satellite dialysis units.

The Nephrology department also includes laboratory and clinical research activities. Clinical trials are supported by clinical trials coordinators. Studies undertaken include industry-sponsored trials as well as investigator-initiated studies, including some studies designed by Austin researchers, including nephrology trainees enrolled for PhD studies. In addition, basic laboratory science studies, also including nephrology trainees enrolled for PhD studies, is supported by two laboratory scientists and an equipped laboratory currently funded by NHMRC.

Position responsibilities

Role Specific:

- Deliver high quality clinical management to patients, families and carers of the Austin renal unit
- Ensure that detailed patient treatment plans are in place to reflect clinical decisions, and that effective clinical handover occurs, including to supervising senior medical officers in the Nephrology Department.



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- Ensure a high standard of clinical documentation is maintained.
- Participate in clinical and other academic activities of the Department (including attending and presenting at meetings as required by the Director and Deputy Director of Nephrology).
- Participate in Department and Hospital quality improvement programs to maintain professional standards, quality of care and patient safety.
- Participate in teaching and training for undergraduates and basic and advanced physician trainees. In addition, contribute to the education and training of other staff as required by the Department Head.

All Employees:

- Comply with Austin Health [policies & procedures](#) as amended from time to time.
- Comply with the Code of Conduct and uphold our values, and diversity and inclusion commitments.
- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality & risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person centred care.
- Comply with requirements of National Safety & Quality Health Service Standards and other relevant regulatory requirements.
- Comply with Austin Health mandatory training and continuing professional development requirements.
- Work across multiple sites as per work requirements and/or directed by management.

People Management Roles:

- Maintain an understanding of individual responsibility for safety, quality & risk and actively contribute to organisational quality and safety initiatives
- Ensure incident management systems are applied and a response to local issues and performance improvement occurs
- Support staff under management to comply with policies, procedures and mandatory training and continuing professional development requirements

Selection criteria

Essential Knowledge and skills:

- Current medical practitioner registered or eligible for specialist registration with the Australian Health Practitioner Regulation Agency (AHPRA).
- Commitment to undertake training courses specified by the Director and Deputy Director of Nephrology to enhance personal development, skills and knowledge.
- Effective communication skills (written and verbal), clinical skills, judgement and expertise, teamwork, time management and problem-solving skills in a clinical setting
- Demonstrated commitment to quality improvement, patient safety and risk management,
- Demonstrated track record in supervision and training of junior medical staff including prevocational and advanced trainees.



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Desirable but not essential:

- Ability to perform renal biopsy
- Previous renal registrar experience

Professional qualifications and registration requirements

- Current medical practitioner registered or eligible for specialist registration with the Australian Health Practitioner Regulation Agency (AHPRA).

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or



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Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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