

# Position Description

## Radiation Oncology Registrar (Unaccredited)

<b>Classification:</b>	As Per Registrar Agreement
<b>Business unit/department:</b>	Radiation Oncology
<b>Work location:</b>	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input checked="" type="checkbox"/> (ONJ Site)
<b>Agreement:</b>	AMA Victoria - Victorian Public Health Sector Medical Specialists Enterprise Agreement 2022-2026
<b>Employment type:</b>	Full-Time
<b>Hours per week:</b>	43hrs per week
<b>Reports to:</b>	Director of Radiation Oncology
<b>Direct reports:</b>	N/A
<b>Financial management:</b>	Budget:
<b>Date:</b>	May 2025

### Position purpose

- To provide timely and caring medical expertise in Radiation Oncology to patients suffering from cancers and benign conditions at the Olivia Newton-John Cancer Wellness & Research Centre, Austin Health
- To demonstrate research interest in the Radiation Oncology field
- To provide timely responses to multiple clients including referring doctors and other units within the hospital

### About the Directorate/Division/Department

Austin Health is one of the largest cancer service providers in Victoria. A complete range of services are delivered to patients and their families, including, medical oncology, clinical haematology, radiation oncology, cancer genetics, palliative medicine, wellness and supportive care, an active volunteer program and specialist cancer surgery. These are all provided in an environment that integrates research, teaching and training.

## Radiation Oncology Overview

Austin Health is one of four health service 'hubs' in Victoria which operate radiotherapy services. Austin Health operates two radiation oncology centres in Victoria under the State Governments hub and spoke model. The metro hub is based at the Olivia Newton-John Cancer Wellness & Research Centre (ONJ Centre) in Heidelberg, and the Ballarat Austin Radiation Oncology Centre (BAROC) is housed in the Ballarat Regional Integrated Cancer Centre (BRICC). Further superficial radiotherapy is provided at Stawell Health. Both centres provide true multi-disciplinary care inclusive of radiotherapists, radiation oncologists, physicists, radiographers, nursing, and allied health. Innovative and progressive approaches to treatment are underpinned by the guiding principle of patient centred care and wellness for all patients.

The Department of Radiation Oncology has been established as the State-wide MR Linac Service for Victorian patients. This new service includes an MR simulator and MR Linear Accelerator (MR-Linac) both of which are first in Victoria. In addition, the department is equipped with three linear accelerators with high energy electrons capacity, one superficial and orthovoltage treatment machine and HDR brachytherapy. The treatment service is supported by CT and MR simulator and Monaco planning system. Currently, it provides services to 1300 patients per year from the north-east region and 600 patients from country Victoria. At BAROC, there is a CT Simulator, two linear accelerators and funding for a superficial machine. There is a plan for capital replacement at BAROC in the next two years. SAROS is a Superficial Service at Stawell Regional Health as part of the Radiation Oncology Network. The department provides a streamline service for veteran patients across the State of Victoria. The department has an active research unit supporting translational and clinical trials, and research higher degree students (including doctorate level RT candidates).

The Department of Radiation Oncology has a multidisciplinary team of 168 EFT. The Director provides clinical direction and leadership in partnership with the Radiation Therapy Manager, and Medical Physics Manager. The department is supported by the Divisional Manager, Integrated Cancer Service.

## Position responsibilities

### Role Specific:

- To provide timely and caring medical expertise in Radiation Oncology field to patients suffering from cancers and benign conditions
- To demonstrate research interest in Radiation Oncology field
- To provide timely responses to multiple clients including referring doctors and other units within the hospital

### Clinical

- Direct responsibility for management of patients referred for Radiation Oncology opinion and treatment (in outpatient and inpatient settings), including simulation, planning and ongoing review of treatment progress, under the supervision of Radiation Oncologist.
- Preparedness and ability to work independently in a supervised environment.
- Participation in multidisciplinary clinics to identify suitable clients for participation in clinical research.
- Participation in the delivery of radiotherapy services.

### Teaching, Education & Research



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- Participate in medical undergraduate and postgraduate education in Radiation Oncology
- Maintain a knowledge of up-to-date advances in Radiation Oncology through ongoing education
- Participate in, and foster, quality research activities within the Department, Cancer Services and the Medical Centre

#### **Administrative**

- Ensure all records and notes are completed in a timely manner
- Assist and manage appropriate documentation related to clinical research projects

#### **Quality Assurance**

- Participate in the comprehensive Quality Assurance Program in Radiation Oncology.
- Participate and ensure Quality Assurance procedures are carried out with Radiation Oncology clinical research projects.

#### **All Employees:**

- Comply with Austin Health [policies & procedures](#) as amended from time to time
- Comply with the Code of Conduct and uphold our values, and diversity and inclusion commitments.
- Maintain a safe working environment for yourself, colleagues, and members of the public. Escalate concerns regarding safety, quality, and risk to the appropriate staff member, if unable to rectify yourself
- Comply with the principals of patient centered care.
- Comply with Austin Health mandatory training and continuing professional development requirements.
- Work across multiple sites as per work requirements and/or directed by management.

#### **People Management Roles:**

- Maintain an understanding of individual responsibility for safety, quality & risk and actively contribute to organisational quality and safety initiatives.
- Ensure incident management systems are applied and a response to local issues and performance improvement occurs.
- Support staff under management to comply with policies, procedures and mandatory training and continuing professional development requirements.

### **Selection criteria**

#### **Essential skills and experience:**

- A commitment to Austin Health values
- Registered Medical Practitioner in Australia and at least two (2) years full-time postgraduate hospital experience
- Have appropriate training and experience applicable to the field of Radiation Oncology
- Demonstrated sound clinical skills and commitment to high quality patient care
- Demonstrated capability and interest in research
- Demonstrated commitment to teaching
- Demonstrated ability to communicate at all levels
- Demonstrated teamwork and collaboration



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- Computer skills including use of email and the internet
- Demonstrated understanding of Clinical Governance

#### Desirable but not essential:

- A sound understanding of information technology including clinical systems and applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department

### Professional qualifications and registration requirements

- Current medical registration with the Australian Health Practitioner Regulation Agency (AHPRA)

### Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

### Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.



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## General information

### Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

### Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

### Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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