

# Position Description

## Medical Oncology Research Fellow

<b>Classification:</b>	Senior Medical Officer
<b>Business unit/department:</b>	Cancer & Medical Services / Medical Oncology
<b>Work location:</b>	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input type="checkbox"/> (please specify)
<b>Agreement:</b>	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
<b>Employment type:</b>	Fixed-Term Part-Time
<b>Hours per week:</b>	34.0 (inc. 3.5hr consultant session)
<b>Reports to:</b>	Director Medical Oncology & Director of the Cancer Clinical Trial Centre
<b>Direct reports:</b>	Nil
<b>Financial management:</b>	Budget: N/A
<b>Date:</b>	February 2027

Austin Health acknowledges the Traditional Custodians of the land on which we operate, the Wurundjeri Woi Wurrung People of the Kulin Nation. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

### Position purpose

To provide expert medical care to medical oncology patients at Austin Health. This includes management of clinical trial patients within the Austin Health Cancer Clinical Trials Centre, and contribution to clinical and translational research within the Austin Cancer Centre.

### About Cancer Services, Medical Oncology and Research

The Austin Cancer Centre has been established at Austin Health to provide a complete range of services to patients with malignant disease and includes the ONJCWC. The Cancer Centre is responsible for inpatient medical oncology and clinical haematology, ambulatory medical oncology and clinical haematology, palliative medicine, and radiation oncology. Incorporated within these are strong undergraduate and postgraduate teaching programs.

Medical Oncology provides services for a wide range of malignant conditions in the

inpatient, specialist clinics, day treatment and home settings, across a full range of tumour streams, and in close collaboration with the multidisciplinary cancer team. A consultative service is also provided throughout Austin Health.

The Cancer Clinical Trials Centre (CCTC) at Austin Health is a major clinical trials Centre in Australia with a reputation for excellence. We have over 150 active trials in all major cancers and haematological disorders. Our studies span the range from Phase 1 to Phase 4, and include a mix of Pharmaceutical Company Sponsored Studies, Collaborative Group Studies, and Investigator-initiated Studies. The Unit has over 45 staff including Team Leaders, Trial Fellows, Study Coordinators, Ethics Specialists, and Data Managers. Financial Specialists, Study Pharmacists, and other Trials Support Staff. Studies are Tumour Streamed with each Tumour Stream supported by Consultant Medical Staff, Trial Fellows and Study Team. The atmosphere within CCTC is energetic, friendly and cohesive, with strong teamwork ethic amongst all members and regular meetings with Investigators to discuss study management issues.

## Position Responsibilities

### Role Specific:

**This is a two-year appointment.**

#### 1. Clinical Research

- Ensuring that all CCTC requirements for acting as a trial fellow are met (i.e. GCP training etc.)
- Supervision of patient accrual, clinical follow-up (either in outpatients or in dedicated trial clinics), data collection and assisting data analysis for patients participating in clinical trials
- Liaison with research nurses, ward registrars and clinical trial coordinators in the above duties
- Provision of high-quality documentation regarding patients participating in CCTC trials as outlined in CCTC standard operating procedures.
- Attend clinics as needed for the purpose of seeing new referrals for trials and review of patients participating in relevant clinical research activities.
- When appropriate, to liaise with clinicians in the medical centre regarding appropriate collection and delivery of tissues for analysis.
- Assist as needed other staff responsible for the development and population of relevant databases.
- Facilitate cross-referrals of appropriate patients from external referrals.
- Where appropriate, to develop or assist in development of investigator-initiated research protocols.

#### 2. Meetings

- Attend and present at educational meetings, senior laboratory meetings and journal club on relevant topics.
- Present relevant protocols to the department when appropriate i.e. at feasibility stage
- Presentations to local and/or international meetings of results of research undertaken.

#### 3. Teaching and Education

- Mentoring clinical registrars and educating them in aspects of clinical research
- Unit case presentation meetings and other meetings as appropriate

#### **4. Clinical Services**

- Abide by Austin Health corporate policies and practices.
- Participate in Austin Health performance appraisal program as required.
- Undertake not to reveal to any person or entity any confidential information relating to patients and employees, policies, processes and dealings and not to make public statements relating to the affairs of Austin Health without prior authority of the Chief Executive Officer
- Participate in the emergency incident response activities, as defined within the Emergency Response Manual, as and when required, at the direction of management.

#### **Other clinical commitments**

The Senior Medical Oncology Research Fellow will participate in the on-call roster. There will be additional opportunities to undertake clinical work at consultant level in public or private practice.

### **Selection criteria**

#### **Essential skills and experience:**

- A commitment to Austin Health values.
- Registration with the Australian Health Practitioner Regulation Agency (AHPRA) of Australia (note eligible applicants will be assisted through this process).
- Holds specialist qualification for Fellowship of the Royal Australasian College of Physicians or equivalent
- Up-to-date knowledge and skills in medical oncology
- Demonstrates, understands, and adheres to Good Clinical Practice
- Has at least 1-year experience as a sub-investigator managing patients participating in clinical trials
- Demonstrates the ability to communicate at all levels
- Demonstrates the ability to work in teams and collaborate
- Demonstrates a commitment to research
- Demonstrates a commitment to undergraduate and postgraduate education
- Demonstrates a commitment to Continuous Quality Improvement and commitment to high quality patient care
- Excellent use of web based and clinical systems

### **Professional qualifications and registration requirements**

- Registration with the Australian Health Practitioner Regulation Agency (AHPRA) of Australia (note eligible applicants will be assisted through this process).
- Holds specialist qualification for Fellowship of the Royal Australasian College of Physicians or equivalent

### **Quality, safety and risk – all roles**

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

## Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health’s core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health’s Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health’s immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

## General information

### Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

### Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

### Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.