

# Position Description

## Registrar - Geriatric Medicine, Community / Aged Care

<b>Classification:</b>	Registrar – Geriatric Medicine/Aged Care
<b>Business unit/department:</b>	Continuing Care
<b>Work location:</b>	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input checked="" type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input type="checkbox"/> (please specify)
<b>Agreement:</b>	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
<b>Employment type:</b>	Fixed-Term Full-Time
<b>Hours per week:</b>	38
<b>Reports to:</b>	Unit Consultant / Director of Geriatric Medicine / Director of Aged Care
<b>Direct reports:</b>	Unit HMOs
<b>Financial management:</b>	Budget: NIL
<b>Date:</b>	30/5/2025

### Position purpose

At Austin Health, the Continuing Care Division provides inpatient and community care to sub-acute and acute patients. Patients receive care via diverse group of inpatient, bed substitution and community services. Program streams that include; Rehabilitation, Acute and Subacute Geriatric Medical management, residential care, health improvement programs (HIP), hospital in the home (HITH) and Austin @Home. Staff in the Continuing Care Division work with patients and their support people to develop negotiated goals and expectations and assist them to achieve these goals.

Under the supervision of the Unit Consultant, you will work effectively and efficiently with the multidisciplinary team to deliver excellent person-centred care. As a Geriatric Medicine Registrar, you are responsible to ensure the right patient receives the right care, at the right time, in the right environment, mindful of efficient and clinically appropriate use of healthcare resources. As part of the multidisciplinary team you have shared responsibility for quality patient-negotiated outcomes and communication with multidisciplinary teams and carers. You will directly supervise the HMOs on your unit.

## About the Directorate/Division/Department

The Geriatric Medicine/Aged Care Registrar roles are employed across Austin Health, Northern Health and Bendigo Health. Rotations are available applicant dependant.

Additional positions are based at Austin Hospital (6) , Heidelberg Repatriation Hospital (4), Bundoora Centre (4), Northern Hospital (4), Broadmeadows Hospital (1) and Bendigo Health (1). In addition, a Fellow in Geriatric Medicine position is based at Austin Health. Part-time (0.5) or job-sharing positions may be available.

A full range of aged care services are provided, including inpatient care (Acute Geriatric Medicine, Rehabilitation, GEM, Interim Care, Orthogeriatrics, Stroke), hospital-substitution programs such as Austin@home or GEM@home. There is a consultation/liaison Service, Community Rehabilitation Centre, ambulatory clinics (Geriatric Medicine, Wound management, Falls and Balance, Memory [CDAMS], Continence and Chronic pain) and community care (Aged Care Assessment Service, residential aged care facility consultations [Residential In Reach] and other Community Programs) are available across the sites. Launched in 2024 is an outreach dementia registrar lead role across ward 9 (HRH) and supporting transition to community or care. A Psychiatry of Old Age rotation is available at the Bundoora Centre. All ward positions are supported by an HMO or Intern. Research opportunities are also available at each site, in areas including dementia, continence, service provision/models of care and Quality. Investigator lead research is encouraged.

Hours are: 38 hours/week, formal training will be applied for Advanced trainee applicants. Austin Health is part of the Northern Training Alliance of the Victorian Geriatric Medicine Training Program, which includes: Northern Health, Bendigo Health, St Vincents, Albury-Wodonga Health and Goulburn Valley Health. Trainees are encouraged to consider working across multiple sites during their training. After hours' commitments vary between positions. Other training activities depending on applicant will be arranged. A unit handbook / Rover is available for all positions.

## Position responsibilities

### Role Specific:

- Work with the multi-disciplinary teams caring for the patients in the Continuing Care Division to provide optimal care, including shared-decision making with patients and carers.
- Coordinate care and supervise the learning opportunities of HMOs under your supervision.
- Some direct patient care responsibility will be required to ensure equal division of work.
- Attendance at ward rounds, case conferences, family meetings, outpatient clinic and unit meetings, including mortality and morbidity reviews.
- Liaise with the multidisciplinary team ensuring patient-centered, high quality, clinically appropriate care is delivered to the right person at the right time and in the right place.
- Responsibility for completion of accurate and timely discharge summaries which should accompany the patient on discharge, ensure liaison with GP and the patients' specialist/s.
- Attendance at fortnightly Victorian Geriatric Medicine Training Program Thursday afternoon sessions, and training activities including the locally organised registrar training program and alliance communication training is mandated. On non alliance training days some variation in training days is supported
- Take part in the out of hours cover roster.



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- Maintain appropriate levels of immunisation in accordance with Austin Health's Workforce immunisation/screening policies, in the interest of yourself, your family, all Austin Health staff, patients and visitors.

#### **All Employees:**

- Comply with Austin Health [policies & procedures](#) as amended from time to time.
- Comply with the Code of Conduct and uphold our values, and diversity and inclusion commitments.
- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality & risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person centred care.
- Comply with requirements of National Safety & Quality Health Service Standards and other relevant regulatory requirements.
- Comply with Austin Health mandatory training and continuing professional development requirements.
- Work across multiple sites as per work requirements and/or directed by management.

### **Selection criteria**

#### **Essential skills and experience:**

A commitment to Austin Health values

- Have appropriate training and experience applicable to the field of Geriatric Medicine.
- Demonstrated commitment to high quality patient care.
- Demonstrated teamwork and collaboration.
- Demonstrated ability to communicate at all levels.
- Current National Police and Working with Children History Check.
- The Staff Immunisation Questionnaire must be completed by all new employees as part of the mandatory on-boarding process. New employees are not permitted to undertake any activity that requires patient contact prior to clearance

#### **Desirable skills and experience:**

An expectation that applicants will be at a level consistent with FRACP Part 1.

### **Professional qualifications and registration requirements**

Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).

### **Quality, safety and risk – all roles**

All Austin Health employees are required to:



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- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

## Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

## General information

### Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

### Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

### Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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