

Position Description

Clinical Neuropsychology Registrar

Classification:	Psychologist (Grade 2)
Business unit/department:	Psychology Department, Allied Health
Work location:	Austin Hospital ☒ Heidelberg Repatriation Hospital ☒ Royal Talbot Rehabilitation Centre ☒ Other ☐ (please specify)
Agreement:	Victorian Public Health Sector (Medical Scientists, Pharmacists and Psychologists) Single Enterprise Agreement 2021-2025 Choose an item. Choose an item.
Employment type:	Fixed-Term Part-Time
Hours per week:	19 hours (0.5EFT)
Reports to:	Head, Clinical Neuropsychology
Direct reports:	0
Financial management:	Budget: N/A
Date:	October 2025

Austin Health acknowledges the Traditional Custodians of the land on which we operate, the Wurundjeri Woi Wurrung People of the Kulin Nation. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

Position purpose

The Neuropsychology Registrar forms part of Austin Health's graduate programs aimed at developing early career psychologists. It provides the opportunity to further develop specialist clinical neuropsychological skills for the purpose of gaining 'approved area of practice endorsement' (clinical neuropsychology) as per the requirements of Australian Health Practitioner Registration Agency (AHPRA: Psychology Board of Australia). This will be achieved via the provision of neuropsychological services to inpatient and outpatients of Austin Health under the close supervision of on-site senior clinicians (supervisors).

The Registrar will be assigned to work closely with senior clinicians with a view to obtaining expertise across a range of patient groups, clinical settings, and multidisciplinary teams. Clinical areas may include acute medical/surgical units, aged care, rehabilitation, and general outpatients. The role will include the provision of neuropsychological evaluations, diagnostic formulations, and psychoeducation together with cognitive and behavioural interventions.

This is a fixed term, 2-year position. The position will enable Registrars to gain a rich depth and breadth of clinical experience over the 2 years, enabling application for endorsement as a Clinical Neuropsychologist.

The Registrar will be supported in their learning through individual and group clinical supervision, access to expert Clinical Neuropsychology Educators, professional development tailored to early career clinicians, and have clinical caseloads matched to level of experience to support enhanced learning.

About Psychology

This position is based within the Psychology Department, Division of Allied Health, Operations Directorate.

The Psychology Department comprises Clinical Psychologists and Clinical Neuropsychologists who work across the three Austin Health campuses. The department provides acute diagnostic, assessment, intervention and rehabilitation services to a broad range of inpatient, outpatient and community rehabilitation units. This includes neurosciences, oncology, aged care, subacute rehabilitation, community rehabilitation and medical/surgical units.

The Psychology Department is committed to promoting the highest levels of psychological support and intervention for our patients. In realising this goal, the Department leads and excels in research, teaching, and the use of person-centred evidence-based practice. The department supports a large number of post-graduate student placements and has a dedicated Registrar program for both Clinical Psychology and Clinical Neuropsychology. In addition, a dedicated education team provides planning, development and implementation of supervision, training, education and professional development of all psychologists. The department also has significant involvement in both independent and collaborative research projects through partnerships with universities and research institutes.

This position will be based across all three campuses of Austin Health (i.e., Austin, Repatriation, Royal Talbot Rehabilitation). Inter-campus travel will therefore be required.

Position responsibilities

Role Specific:

Under direct supervision

- Conduct specialist neuropsychological assessments (employing both psychometric and neurobehavioural techniques), as indicated by the individual case.
- Formulate diagnosis and prepare accurate, accessible, and timely clinical reports and opinion.
- Provide clinical feedback and psychoeducation to patients, family, and team members.
- Formulate targeted rehabilitation strategies and programs in conjunction with the patient and their multi-disciplinary treatment team, where relevant.
- Provide therapeutic interventions as required, including behavioural and cognitive interventions.
- Participate in family/feedback meetings, case conferences, assessment, and treatment programs, as relevant.



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- Liaise with external agencies to implement appropriate community referrals to relevant service providers (e.g., community-based psychology services, drug and alcohol services and rehabilitation services).
- Prepare written documentation for external agencies, where relevant.
- Other duties as directed by the Head, Clinical Neuropsychology or Director of Psychology.

Quality and Risk

- Undertake and model evidence-based practice principles and interdisciplinary practice in the provision of care.
- Engage in activities and audits, as required, to support compliance with the national standards.
- Ensure personal compliance with mandatory training requirements.
- Maintain appropriate statistics, case notes and records, and participate in departmental meetings.
- Support quality improvement and service evaluation initiatives, as required/appropriate.
- Other duties, as considered relevant by the direct report.

Professional Development

- Participate in department performance appraisal and professional development planning processes, as required.
- Undertake education and training to ensure clinical practice is current and evidence based.
- Work towards completion of the Registrar program in Clinical Neuropsychology, including maintaining appropriate records.

Information Management

- Maintain clinical records in accordance with relevant policy/procedures and Austin Health documentation standards.
- Adhere to Austin Health's policies for the use of Information Technology.
- Maintain accurate statistics, as per relevant policy and procedures.

All Employees:

- Comply with Austin Health policies & procedures as amended from time to time.
- Comply with the Code of Conduct and uphold our values, and diversity and inclusion commitments.
- Maintain a safe working environment for yourself, colleagues and members of the public. Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Comply with the principals of patient centred care.
- Comply with Austin Health mandatory training and continuing professional development requirements.
- Work across multiple sites as per work requirements and/or directed by management.



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Selection criteria

Essential skills and experience:

- A commitment to Austin Health values: Our actions show we care, We bring our best, Together we achieve, We shape the future.
- A postgraduate degree (i.e., Master's/Doctoral level) in Clinical Neuropsychology from an accredited course.
- Current registration as a psychologist with the AHPRA Psychology Board of Australia (PBA) in accordance with the Health Practitioner Regulation National Law (Victoria) Act 2009.
- Be enrolled or be eligible for enrolment in an AHPRA Registrar Program – Endorsement in Clinical Neuropsychology by February 2024.
- Foundational knowledge of neuropsychological syndromes and neuropsychological assessment techniques.
- A strong interest in gaining experience working within the acute, subacute, and rehabilitative clinical settings.
- A developing capacity to conduct neuropsychological assessments (often in a time critical environment) and provide clinical case formulations and interventions for people with a range of general medical and neurological conditions (working under the direct supervision of a senior clinician).
- Interest in providing cognitive and behavioural rehabilitation interventions.
- An ability to provide a responsive and timely service, prioritise workload and competing demands, and work efficiently under time pressure.
- Ability to adopt a proactive and flexible approach to clinical caseload management.
- High level interpersonal skills that promote teamwork and engagement.
- Well-developed written and spoken communication skills.
- Willingness to seek, accept, and benefit from constructive feedback in relation to professional activities from supervising clinicians.

Desirable but not essential:

- Willingness to participate in research opportunities, where relevant and appropriate.

Professional qualifications and registration requirements

- A Masters or Doctoral degree in Clinical Neuropsychology and registration with the Australian Health Practitioner Regulation Agency (AHPRA) Psychology Board of Australia.
- Eligibility to commence, or have commenced, a Registrar program for Endorsement in Clinical Neuropsychology.

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.



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- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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