

# Austin Health Position Description



## Position Title: Grade 3 Complex Care Pharmacist, Haematology/Palliative Care

Classification:	SX6 - SX81
Business Unit/ Department:	Pharmacy Department
Agreement:	Victorian Public Health Sector (Medical Scientists, Pharmacists and Psychologists) Enterprise Agreement 2021 - 2025
Employment Type:	Fixed Term Full-Time or Part-Time
Hours per week:	38 hours with ADO
Reports to:	Deputy Director of Pharmacy (Clinical Services)
Direct Reports:	
Financial management:	Budget:
Date:	March 2025

## About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is to change healthcare for the better through world class research, education and exceptional patient care.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future.

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

### Position Purpose

This position is responsible for the provision of clinical pharmacy services to complex care haematology and palliative care patients.

**Key customers are:** Patients, nursing, medical, pharmacy and other hospital staff.

### About the Austin Health Pharmacy Department

The Pharmacy Department Mission Statement is:

“Working together to provide optimum pharmaceutical care”.

Comprehensive pharmacy services are provided at the two main sites of Austin and Repatriation hospitals and also to Royal Talbot Rehabilitation Centre. Pharmacy staff participate in a coordinated work team via a roster system, and they work at different sites (as needed) in order to provide an integrated, high quality service to all pharmacy department customers.

Our philosophy is to foster a learning environment and to promote teamwork as the best method to deliver day to day services, for both our consumers and staff members. A priority for all pharmacy staff members must be to use every available opportunity to demonstrate the value of the pharmacy services to our consumers.

### Role Specific:

The following activities are components of the position to assist in meeting the key responsibilities:

#### **1. Provide high quality, safe and efficient clinical pharmacy services to complex care haematology and palliative care patients**

- Attend haematology outpatient clinics to undertake comprehensive medication reviews for high-risk patients.
- Coordination of ongoing prescriptions and medication supply for haematology patients.
- Review patients prior and following bone marrow transplant to ensure medication adherence.
- Provide post discharge clinical pharmacy review for haematology and palliative care patients.
- Provide clinical pharmacy review for palliative care patients through the rapid access clinic.

#### Outcome Measures:

- High quality pharmacy services delivered;
- Timely responses to medicine information requests from clinicians;
- Patient satisfaction;
- Meet NWAU activity measures.

#### **2. Education and training**

- Actively participation and facilitate in the training and education of interns and undergraduates;
- Participate in the provision of education to the department and medical units.
- Participate as a mentor for residency programs, including AdPha and ANZCAP.

#### Outcome Measures

- Present in-services to the pharmacy department and medical units as required.

### **3. Other Responsibilities**

- Participate in weekend and public holiday roster for the Pharmacy Department;
- Participate in on-call roster for the Pharmacy Department.
- Participation in the Pharmacy Department occupational health and safety program;
- Report to management any unsafe work practices, hazards, and near miss incidents and accidents;
- Comply with the Code of Conduct;
- Assist in compliance with National Safety and Quality Standards in Health Care;
- Other duties as required by the Director of Deputy Director of Pharmacy (Clinical).

#### Outcome Measure:

- Annual O&HS target activities are undertaken within the designated time frame;
- Incidents, clinical issues, hazards, safety risk and near misses are responded to and reported appropriately.

## **Selection Criteria**

### **Essential Knowledge and skills:**

1. Registered as a pharmacist with Australian Health Practitioners Registration Authority (AHPRA).
2. Extensive hospital pharmacy experience in haematology/palliative care (at least 5 years).
3. Demonstrated advanced clinical pharmacy knowledge.
4. Master of Clinical Pharmacy Practice or equivalent post-registration qualifications (extensive clinical experience, certification with the Board of Pharmacy Specialties &/or accreditation as an Advanced Practice Pharmacist may also be considered).
5. Effective and courteous communication skills.
6. Demonstrated teamwork, initiative and motivation.
7. Strong commitment to high quality care.
8. Ability to represent the pharmacy department on committees (internal or external).
9. Proven ability to identify and solve problems.

**Desirable but not essential:**

1. Advanced practice pharmacist at consultant level
2. Advanced presentation and writing skills
3. Have undertaken quality or safety projects to improve pharmacy service/s.
4. To have participated in pharmacy academic projects – such as conference paper/poster, seminar presentations or journal publications
5. Proficient computer skills.
6. Previous role as mentor

**General Information**

**Austin Health is a Child Safe Environment**

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

**Equal Opportunity Employer**

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website:

<http://www.austin.org.au/careers/Aborigineemployment/>

**Document Review Agreement**

**Manager Signature**

**Employee Signature**

**Date**

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