

# Position Description

## Endocrinologist

<b>Classification:</b>	As per contract
<b>Business unit/department:</b>	Endocrinology
<b>Work location:</b>	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input checked="" type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input type="checkbox"/> (please specify)
<b>Agreement:</b>	AMA Victoria - Victorian Public Health Sector Medical Specialists Enterprise Agreement 2022-2026
	Choose an item.
	Choose an item.
<b>Employment type:</b>	Sessional
<b>Hours per week:</b>	3.50
<b>Reports to:</b>	Director
<b>Direct reports:</b>	A/Prof Sara Baqar, Director Endocrinology
<b>Financial management:</b>	Budget:
<b>Date:</b>	August 2025

Austin Health acknowledges the Traditional Custodians of the land on which Austin Health operates, the Wurundjeri People of the Kulin Nation. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

### Position purpose

Our Endocrinologist positions involve participating in outpatient service as well as undergraduate and post graduate teaching and attendance at clinical meeting's

### About the Directorate/Division/Department

#### Division of Endocrinology

The Endocrinology Department is part of the Medicine & Cancer Services Division. The unit has three inpatient beds and manages short-term admissions in the Emergency Short Stay Unit. Approximately 20-30 inpatients are referred to the unit each week, and the various outpatient clinics see over 4,000 patients annually.

The department provides specialist care across the full spectrum of endocrine conditions, with recognised strengths in diabetes, obesity, men's health, osteoporosis, thyroid disease, and gender-affirming hormone therapy. It delivers several innovative models of care, including the Rapid Access Diabetes Clinic and the Obesity Medical Weight Management Program.

Endocrinology plays an important role in both undergraduate and postgraduate medical education and maintains a strong affiliation with the University of Melbourne's Department of Medicine. It is a recognised training site for advanced trainees in endocrinology, with four accredited registrar positions (two RCY and two core). In addition, a registrar funded through the Centre for Research Excellence in Diabetes and Obesity (CREDO) participates in the department's diabetes clinics and unit activities.

The department also runs a leading endocrine clinical trials unit with a growing portfolio of investigator-led and industry-sponsored trials. Departmental offices, outpatient clinics, the clinical trials area, and laboratory are all located within the Endocrine Centre of Excellence on the second floor, East Wing of the Centaur Building at the Heidelberg Repatriation Hospital.

The department is also supported by a highly skilled Diabetes Nurse Education (DNE) team, which provides comprehensive education and support for both adult and paediatric patients living with diabetes, their families, and support persons. Services include one-on-one inpatient and outpatient education, insulin pump initiation and management, continuous glucose monitoring (CGM), over-the-phone insulin dose adjustments, and support for transitioning young adults. The DNE team works closely with other services within Austin Health and community partners to ensure coordinated, flexible, and integrated person-centred care.

Through its integrated approach to clinical care, research, and education, the Endocrinology Department remains committed to advancing endocrine health outcomes across the community and training the next generation of specialists

## Position responsibilities

### Role Specific:

Consultant Endocrinologists are expected to provide high level Endocrinology services within their approved scope of clinical practice as part of the Endocrinology team at Austin Health. All Endocrinologists are expected to be able to provide routine specialist Endocrinology services and cover "on call" after hours, a minimum level of expertise and set of skills is necessary. This is outlined below.

This is a senior Medical Position and carries with it the professional responsibilities of clinical leadership, teaching and training as well as administrative requirements. The position reports to the Director of Endocrinology services.

The position participates in:

- inpatient and outpatient clinics, undergraduate and postgraduate teaching and attendance at clinical meetings.
- actively promote and participate in departmental and individual research.
- attend clinical meetings (in particular the weekly Endocrine Clinical Meeting and Grand Round) on a regular basis.
- provide supervision and teaching to resident staff
- to contribute to and participate in quality activities to improve the standard of care and



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service delivery for all inpatients and outpatients referred to the Endocrine Unit

- To interact and communicate with allied health staff in the management of chronic endocrine disorders including type 2 diabetes, obesity and osteoporosis

To participate in both clinical and/or laboratory based research, including clinical trials. Each member of the Endocrine department is expected to be involved in at least one research project.

- To actively participate in accreditation and quality activities, including clinical audit.
- Support their attendance and participation of the intern and HMO in the formal education and training program

## Selection criteria

### Role Specific:

- Provide comprehensive management of inpatient and outpatients.
- Participate in Unit meetings and activities.
- Provide an on-call service as required.
- Provide a consultative service to other Units as required.
- Supervise trainees and junior medical staff.
- To assist the Director in administrative duties as required including the development and review of policies and procedures for the provision of services, updating as needed to reflect best practice and evidence-based medicine.
- To assist in the evaluation of the delivery of services and in implementing appropriate quality and risk management initiatives.
- Demonstrate a commitment to working as a team member with peer medical, junior medical, nursing and other clinical staff to provide efficient, safe and quality care across the continuum.

### Teaching, Training and Research:

- Contribute to the supervision, education and training of junior medical, nursing and other clinical staff, including participating in their performance appraisal and feedback processes.
- Participate in both undergraduate and postgraduate teaching activities.
- Commitment to facilitate, conduct and participate in clinical and/or basic research.
- Participate in the auditing and review of clinical practices to improve clinical outcomes.

### Desirable but not essential

- • A sound understanding of information technology including clinical systems and applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.
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## Professional qualifications and registration requirements



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- Must be a registered Medical Practitioner in Australia with the Australian Health Practitioner Regulation Agency (AHPRA)
- Hold a current Fellowship of the Royal Australian College of Physicians or equivalent

## Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

## Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

## General information

### Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

### Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or



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Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

### **Austin Health is a child safe environment**

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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