

Position Description

Enrolled Nurse Level 2

Classification:	EN Level 2 (IB68-IB72)
Business unit/department:	Ward 10
Work location:	Austin Hospital ☐ Heidelberg Repatriation Hospital ☒ Royal Talbot Rehabilitation Centre ☐ Other ☐ (please specify)
Agreement:	Nurses and Midwives (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2024-2028
Employment type:	Full-Time
Hours per week:	Up to 38 hours per week + ADO
Reports to:	Nurse Unit Manager
Direct reports:	N/A
Financial management:	Budget: N/A
Date:	September 2026

Position purpose

As an Enrolled Nurse at Austin Health you are responsible for the provision of patient-centred care working to your full scope of practice as determined by the Nursing and Midwifery Board of Australia and depending on your education and medication authority.

The Enrolled Nurse is responsible for implementing patient centred care and monitoring the outcomes of this whilst communicating with the registered nurses and other health professionals.

The Enrolled Nurse is a key member of the nursing team and is required to always work under the direction and supervision of the Registered Nurse. You will retain responsibility for your actions and are accountable in providing delegated nursing care.

About the Department/Division/Directorate

About Ward 10

Ward 10 is located on the Repatriation Campus of Austin Health and is committed to promoting the highest levels of care for our patients. As an Enrolled Nurse you will work collaboratively with a supportive team of professionals, who are passionate about providing best practice care for patients. You'll enjoy our continuing education and quality improvement strategy, which is developed through leadership forums and committees. You'll join a friendly and supportive team who genuinely enjoy their

work and the contribution they make.

Position responsibilities

Role Specific:

Core Enrolled Nurse responsibilities in the provision of patient centred nursing care include the recognition of normal and abnormal in assessment, intervention and evaluation of individual health and functional status. The enrolled nurse monitors the impact of nursing care and maintains ongoing communication with the Registered Nurse regarding the health and functional status of individuals.

Enrolled Nurses are able to administer medications under the supervision and direction of a Registered Nurse if they have completed a NMBA approved course. The Enrolled Nurse will work as part of the ward / unit team and may be allocated to a Behaviour Resource role.

In accordance with the Nursing and Midwifery Board of Australia approved standards for practice for the Enrolled Nurse, 2016, the domains are described below. Please refer to the domains and relevant standards at <http://www.nursingmidwiferyboard.gov.au>.

Professional and Collaborative Practice

- Functions in accordance with law, policies and procedures affecting enrolled nurse practice
- Practices nursing in a way that ensures the rights confidentiality, dignity and respect of people are upheld
- Accepts accountability and responsibility for own actions within Enrolled Nurse practice

Provision of Care

- Interprets information from a range of sources in order to contribute to planning appropriate care
- Collaborates with the Registered Nurse, the person receiving care and the healthcare team when developing plans of care
- Provides skilled and timely care to people receiving care and others whilst promoting their independence and involvement in care decision-making, and
- Communicates and uses documentation to inform and report care

Reflective and analytical practice

- Provides nursing care that is informed by research evidence
- Practices within safety and quality improvement guidelines and standards, and
- Engages in ongoing development of self as a professional

Selection criteria

Essential skills and experience:

- Enrolled Nurse registered with the Nursing & Midwifery Board of Australia (NMBA)
- A commitment to Austin Health values
- A patient focused approach to service delivery
- A positive approach to ongoing self education and skill development
- A flexible, innovative team oriented approach to service delivery
- A positive approach to change and diversity
- Twelve months clinical experience post initial registration as an Enrolled Nurse
- **EN Level 2:** Does hold and is required to hold a NMBA approved qualification in administration of medicines



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- 1-4 oral, topical, subcutaneous, intramuscular
- 1-5 oral, topical, subcutaneous, intramuscular plus intravenous

Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.

Professional qualifications and registration requirements

- Enrolled Nurse registered with the Nursing & Midwifery Board of Australia (NMBA)

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or



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Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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