

# Position Description

## Clinical Pharmacology Registrar

<b>Classification:</b>	Registrar
<b>Business unit/department:</b>	Clinical Pharmacology and Therapeutics
<b>Work location:</b>	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input checked="" type="checkbox"/>
<b>Agreement:</b>	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
	Choose an item.
	Choose an item.
<b>Employment type:</b>	Fixed-Term Full-Time
<b>Hours per week:</b>	43
<b>Reports to:</b>	Prof. Albert Frauman - Head of Unit Clinical Pharmacology and Therapeutics
<b>Direct reports:</b>	N/A
<b>Financial management:</b>	Budget: N/A
<b>Date:</b>	June 2025

### Position purpose

The Clinical Pharmacology Registrar will work with the other members of the Department including the Clinical Pharmacologists and outpatients.

### About the Department

The Department of Clinical Pharmacology & Therapeutics is located on Level 5 of the Lance Townsend Building.

The department also contains the Clinical Pharmacology Unit of the University of Melbourne, as part of the Austin Health Dept. of Medicine and has a significant number of higher degree students (Ph.D. and MD) as well as significant clinical responsibilities in the hospital.

The Department of Clinical Pharmacology provides clinical care to inpatients at Austin Health in the Blood Pressure Clinic where it also performs research into a variety of medical conditions including hypertension, cardiac failure, insulin resistance/diabetes, obesity, hypercholesterolemia and

dementia. Amongst other services that the department provides is 24- h o u r ambulatory blood pressure monitoring. The Department also provides an outpatient service for patients with hypotension, hypertension or other cardiovascular risk factors. The Department performs clinical and physiological research on patients and normal volunteers and also studies the behaviour of drugs including new drugs.

## Position responsibilities

### Duties will include:

- Attendance at the Blood Pressure Clinic
- Attendance at the Hypertension and Hypotension Clinics
- Attendance at the Drug & Therapeutics Committee, Medication Safety Committee, and Adverse Drug Reaction Committee
- Providing services in Clinical Pharmacology to the Austin Hospital in-patients
- Other duties as directed by the Director of Clinical Pharmacology or his/her delegate.

## Selection criteria

### Essential skills and experience:

- Provide appropriate patient care in the public outpatient clinics.
- Support the Senior Medical Staff in the care of the Department's patients.
- Provide clinical support for other registrars where this may be required due to workload or other unforeseen circumstances.
- Ensure that patients and their families are given adequate information upon which to base treatment, decisions and follow-up
- Be responsive to patient and relative complaints, liaising with appropriate senior staff and the patient representative where required
- Notify appropriate personnel in a timely manner of any incident leading to an adverse outcome for a patient or staff member if such an incident occurs and complete a RiskMan incident report where necessary.
- Facilitate excellent communication and liaison with other staff, general practitioners and others involved in patient care.
- Use and access your Austin email address on a regular basis to ensure that you are not excluded from CEU-organised activities such as workshops and tutorials, and kept up to date with communications from the Medical Workforce Unit and Austin Health as a whole.
- Complete appropriate documentation in the patient's hospital record. Entries should be legible, timely, regular and comprehensive so as to document important changes or decisions, and ALL entries must be dated, designated and signed. Notes should include adequate information for coding and patient care purposes.
- Provide timely notification of inability to attend duties to the Unit Head and MWU.
- Complete and submit an annual leave form to the Unit Head for approval at least 6 weeks before leave is scheduled



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- Attend and participate in staff development and education and training programs designed for Registrars
- Attend and participate in ALL mandatory training requirements at Austin Health, including CERNER training and OH&S training as required.

#### **Desirable but not essential:**

- A sound understanding of information technology including clinical systems.

### **Professional qualifications and registration requirements**

- Appropriate tertiary medical qualification
- Minimum of one year post-graduate medical experience
- Registration with the Australian Health Practitioner Regulation Agency (AHPRA)
- Fellowship, Royal Australasian College of Physicians (FRACP).

### **Quality, safety and risk – all roles**

#### **All Austin Health employees are required to:**

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

### **Other conditions – all roles**

#### **All Austin Health employees are required to:**

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.



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## General information

### Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

### Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

### Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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