

Position Description

Clinical Geneticist

Classification:	Up to HN56
Business unit/department:	Clinical Genetics
Work location:	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input type="checkbox"/> (please specify)
Agreement:	AMA Victoria - Victorian Public Health Sector Medical Specialists Enterprise Agreement 2022-2026
Employment type:	Part-Time
Hours per week:	8 hours per week (1 day)
Reports to:	Director, Clinical Genetics
Direct reports:	nil
Financial management:	nil
Date:	August 2025

Austin Health acknowledge the Traditional Custodians of the land on which Austin Health operates, the Wurundjeri People of the Kulin Nation. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

Position purpose

The Clinical Geneticist will work as part of the multidisciplinary genetics team to assess, diagnose and provide information, advice and counselling regarding genetic disorders. Attendance at clinics in regional Victoria may be required.

About the Directorate/Division/Department

Austin Health Clinical Genetics Service coordinates and delivers clinical genetics services at Austin Health, Eastern Health and Northern Health. In addition, Familial Cancer clinics are conducted at Albury/Wodonga, Ballarat and Shepparton.

Position responsibilities

Role Specific:

- Perform all clinical duties and responsibilities relevant to a Clinical Geneticist.
- Ensure the maintenance of high-quality medical records that document significant patient management decisions in a timely manner.
- Co-ordinate follow-up care of patients in a timely manner.
- Work in conjunction with other genetics team members including geneticists, genetic counsellors, oncologists, medical specialists, genetics fellows, data managers and administrative staff in providing an effective clinical genetics service.
- Collaborate with staff of other units in the Health Service, as well as external staff, who provide services for genetics clients.
- Participate in multi-disciplinary clinical meetings, unit meetings and activities, as appropriate.

Teaching, Training and Research:

- Contribute to the supervision and education of trainee clinical geneticists and genetic counsellors, and other clinical staff.
- Participate in both undergraduate and postgraduate teaching activities.
- Commitment to facilitate, conduct and participate in clinical and/or basic research.
- Participate in the auditing and review of clinical practices to improve clinical outcomes
- Attendance and contribution of clinical genetics at Department of Medicine and Cancer Services Grand Rounds.
- Participate in the relevant college continuing medical education program.

Credentialing and Scope of Clinical Practice

Core Scope of Clinical Practice – Procedures, therapies and competencies that a Fellow from the respective specialist medical college would be competent in practicing. This only applies to practice at Austin Health and its campuses.

1. Draw and interpret family history data
2. Obtain medical history and carry out a clinical examination as it relates to genetic diseases
3. Diagnose genetic disease using clinical evaluation and genetic testing
4. Choose appropriate investigations and interpret results
5. Provide accurate information and effective genetic counselling to individuals and families
6. Formulate management plans for genetic/hereditary disorders
7. Perform risk calculation, including the use of Bayes theorem
8. Phlebotomy
9. Skin biopsy
10. Hair root extraction
11. Cheek swab collection
12. Clinical photography

This will be assumed if the Clinical Geneticist has a Fellowship of the Royal Australasian College of Physicians or equivalent and an ongoing continuous practice in this specialty.

Extended Scope of Clinical Practice – Procedures, therapies and competencies that a Fellow from the respective specialist medical college would be competent in practicing after additional training, qualifications and experience as determined by the Head of Unit* has been completed. This only applies to practice at Austin Health and its campuses.



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*The Head of Unit is expected to apply guidelines from the respective specialist medical college and appropriate state, national and international guidelines.

- None Identified

Emergency/Life threatening situation – In a medical emergency situation, any medical staff member who is credentialed at Austin Health is permitted to provide necessary patient care, as best able, and outside their defined scope of clinical practice in order to provide life-saving measures and/or to prevent serious harm.

Please note – Recognising the dynamic and rapidly advancing nature of medical practice, if you believe a novel competence, practice or procedure should be included within your specialty's scope of clinical practice, please speak to your Head of Unit and refer to the 'Introduction of a New Technology / Clinical Practice' policy on the HUB (<http://eppic//Document/1193>).

For general accreditation the following need to be satisfied

- Demonstrated continuing professional development
- Regular attendance at audit
- Participation in one or more of the following
 - Teaching or research
 - Organising audit
 - Clinical governance
 - Other role within Austin Health but outside of the unit/specialty
 - College role

For each area where special expertise needs to be demonstrated

Some or all of the following criteria will be used to assess accreditation

- Specialist training or a specific fellowship
- Significant accumulated total experience in the field
- Recent experience (adequate number of cases per year in previous years)
- Satisfactory completion of an acceptable outside organisations credentialing requirements.

Selection criteria

Essential skills and experience:

- Must be a registered Medical Practitioner in Australia with the Australian Health Practitioner Regulation Agency (AHPRA).
- Current Fellowship of the Royal Australasian College of Physicians or equivalent.
- Have appropriate training and experience applicable to the field of Clinical Genetics.
- Certification as a Clinical Geneticist by the HGSA, or satisfactory completion of training requirements of the RACP Specialist Advisory Committee in Clinical Genetics.
- Demonstrated commitment to high quality patient care.
- A high standard of both verbal and written communication skills.
- Demonstrated ability to work as part of a team.
- Demonstrated detailed understanding of the model of delivery of a genetic service, covering both cancer and general genetics
- Demonstrated commitment and ongoing activity in research and/or clinical audit activities.



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- Involvement in teaching and training of medical, technical and nursing staff, including at undergraduate and post-graduate level

Professional qualifications and registration requirements

Must be a registered Medical Practitioner in Australia with the Australian Health Practitioner Regulation Agency (AHPRA).

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and



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cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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