

Position Description

Cancer Services Pharmacist

Classification:	Pharmacist Grade 2, SX2 – SX5
Business unit/department:	Pharmacy Department
Work location:	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input checked="" type="checkbox"/> Royal Talbot Rehabilitation Centre <input checked="" type="checkbox"/> Other <input type="checkbox"/> (please specify)
Agreement:	Victorian Public Health Sector (Medical Scientists, Pharmacists and Psychologists) Single Enterprise Agreement 2021-2025 Choose an item. Choose an item.
Employment type:	Fixed Term Full-Time or Part-Time
Hours per week:	38 hours with ADO
Reports to:	Deputy Director of Pharmacy (Clinical Services)
Direct reports:	NA
Financial management:	Budget:
Date:	March 2026

Austin Health acknowledges the Traditional Custodians of the land on which we operate, the Wurundjeri Woi Wurrung People of the Kulin Nation. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

Position purpose

The objective of this role is to deliver comprehensive, high quality pharmaceutical care to patients of Austin Health, ensuring safe, effective, and patient centred medicines management. The position supports the broader healthcare team through expert clinical input and collaboration across all aspects of medication use.

As a rotational role within cancer services and clinical trials, the position contributes to service continuity, development of broad clinical expertise, and the consistent delivery of best practice pharmacy care throughout the organisation.

Key customers are: Staff and patients of Austin Health

About the Directorate/Division/Department

The Pharmacy Department sits within the Division of the Chief Medical Officer and provides comprehensive high-quality care to Austin Health patients and supports other members of the healthcare team in all aspects of medicines management. The department consists of a skilled team of pharmacists, technicians and support staff working across all three campuses of Austin Health to ensure patients receive excellent care.

Position responsibilities

Clinical pharmacy services

Provide comprehensive and accountable clinical pharmacy services to inpatient, ambulatory and home-based patients according to Advanced Pharmacy Australia Clinical Pharmacy (AdPha) Standards on a rotational basis. This may include but is not limited to the following activities:

Patient facing clinical care

- Perform best possible medicines histories and medicines reconciliation at all transitions of care.
- Conduct medication order reviews, therapeutic drug monitoring, adverse drug reaction (ADR) detection/management, and deprescribing where appropriate.
- Ensure the timely supply of medicines to inpatients and discharge patients.
- Provide medicines information and education to patients/carers including the provision of medication lists and/or interim medication administration charts.
- Facilitate safe and timely transitions of care through liaising with internal and external healthcare providers to ensure continuity of care.
- Verify chemotherapy protocol selection, scheduling, dose calculations, cumulative dose limits, organ function prerequisites and premedication requirements.
- Participation in the weekend, public holiday and on-call roster.

Clinical trials

- Conduct clinical trials (may include non-cancer services trials) to ensure adherence to ICHGCP, NHMRC Australian Code for the Responsible Conduct of Research and the National Statement, and the Australian Clinical Trial Handbook, including alignment with the National Safety and Quality Health Service (NSQHS) Standards and local clinical governance frameworks.
- Receive and store investigational drugs as specified in the protocol.
- Contribute to protocol and pharmacy manual review, feasibility assessments, site-specific governance, and start-up activities; participate in HREC/scientific review where appropriate
- Develop procedures for the preparation of sterile and non-sterile clinical trial medications in accordance with project specific protocols.
- Act as primary pharmacy point of contact for investigators, study coordinators, monitors, sponsors/CROs, and internal pharmacy teams; support audits/monitor visits and address findings/CAPAs.
- Compound sterile/aseptic investigational products (including cytotoxics and biologics) in accordance with departmental/manufacturing standards.

Interprofessional practice and models of care

- Participate in and prioritise ward rounds and multidisciplinary team meetings;
- Implement and sustain collaborative prescribing models where credentialed;
- Be a source of reference for medicines information for patients, carers and the multidisciplinary team;
- Contribute to medication safety, stewardship and medicines governance.

Training, education and workforce development



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- Participate in supervision and workplace based assessment (e.g., ClinCAT, MiniCEX, MiniPAT);
- Participate in the student/intern education programs;
- Contribute to the Pharmacy Department's continuing education program.

Quality assurance, improvement and research

- Participate in quality assurance/improvement projects tied to patient-centred outcomes, efficiency and/or cost effectiveness.
- Engage in or supervise research, presentations and/or publications.
- Collect and report clinical activity/workload data as required.

Selection criteria

Essential Knowledge and skills:

- Proven clinical pharmacy expertise within cancer services and/or clinical trial settings.
- Highly developed written, verbal and interpersonal communication skills, with the ability to engage effectively across diverse stakeholder groups.
- Demonstrated ability to work collaboratively within a multidisciplinary team to deliver safe, high-quality patient care.
- Strong consumer-centred focus, ensuring service delivery that prioritises patient needs and enhances overall care experiences.
- Exceptional accuracy, attention to detail and efficiency in all medication management processes.
- A minimum of three years' experience working in clinical pharmacy/trials.

Desirable but not essential:

- Presentation of paper/poster at Pharmacy conferences or contribution to research project.
- BPS Board Certified Oncology Pharmacist (BCOP) or undertaking.
- Completion of ANZCAP/AdPha foundational residency.

Professional qualifications and registration requirements

- Registered as a pharmacist with AHPRA and with no restrictions.
- Relevant postgraduate qualification.

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.



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Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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