

# Position Description

## Advanced Endoscopy Fellow

<b>Classification:</b>	Fellow
<b>Business unit/department:</b>	Division of Surgery, Anaesthesia & Procedural Medicine
<b>Work location:</b>	Austin Hospital <input type="checkbox"/> Heidelberg Repatriation Hospital <input type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input type="checkbox"/> (please specify)
<b>Agreement:</b>	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
<b>Employment type:</b>	Fixed-Term Full-Time
<b>Hours per week:</b>	38 hours per week
<b>Reports to:</b>	Assoc Prof Rhys Vaughan
<b>Direct reports:</b>	N/A
<b>Financial management:</b>	Budget: Nil
<b>Date:</b>	April 2026

Austin Health acknowledges the Traditional Custodians of the land on which we operate, the Wurundjeri Woi Wurrung People of the Kulin Nation. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

### Position purpose

The objective of this position is to provide an Endoscopy Fellow role to:

- Further training in Endoscopy, in particular Advanced Endoscopic techniques including ERCP, EUS and EMR.
- Significant opportunities exist in regard to training and experience in post liver transplant ERCP and management of variceal bleeding.
- Also includes general endoscopy and an Advanced Endoscopy outpatient clinic.
- Provide leave cover for Unit consultants either for outpatient's clinics or Endoscopy sessions.
- Provide support and teaching to Resident and Registrar medical staff through direction and management of patients.
- Support emergency Endoscopy work.

### About Gastroenterology

The Endoscopy Service at Austin Health is part of the Surgery, Anaesthesia and Procedural Medicine Division. The Unit is one of the state's largest, providing both advanced and basic endoscopic procedures to patients across Austin Health, situated at Austin Hospital and Heidelberg Repatriation Hospital. The Head of Endoscopy is Dr Rhys Vaughan.

The Gastroenterology Unit Director is Dr Josephine Grace.

The Unit is committed to the provision of high-quality patient care and maintains an ongoing commitment to Under Graduate and Post Graduate teaching. Also provided is a consultative service for other Units within Austin Health.

## Position responsibilities

### Role Specific:

#### Clinical Care

- To provide comprehensive gastrointestinal care to inpatients and outpatients.
- To participate in unit meetings and activities.
- To participate in the on-call roster as required.
- To provide a consultative service to other units as required.
- To provide leadership and guidance to Registrars/Residents.
- To demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff
- To provide efficient, safe and quality care across the continuum.
- To participate in the auditing and review of clinical practices to improve clinical outcomes.
- To attend Unit meetings and X-ray/pathology conferences

#### Teaching and training

- Participation in both Under Graduate and Post Graduate teaching and nursing teaching if required.
- To develop clinical skills in Gastrointestinal Endoscopy and the management of the complete range of Gastrointestinal conditions, and
- To develop research and teaching skills in the field of Gastrointestinal Endoscopy.

#### Research

- Participate in clinical and/or basic research.
- To demonstrate and provide leadership in research.

#### Other

- To assist the Head of Endoscopy/Gastroenterology in administrative duties as required.
- To assist in making a safe working environment by reporting any incidents of unsafe work practices, sites or equipment.
- To assist in the resolution of identified issues as required.
- To abide by Austin Health corporate policies and practices as varied from time to time,
- To participate in the Austin Health performance appraisal program as required.



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- To undertake not to reveal to any person or entity any confidential information relating to patients and employees, policies, processes and dealings and not to make public statements relating to the affairs of Austin Health without prior authority of the Chief Executive Officer.
- To participate in the emergency incident response activities, as defined within the Emergency Response Manual, as and when required, at the direction of management.

## Selection criteria

### Essential Knowledge and skills:

- A commitment to Austin Health values.
- Registered Medical Practitioner in Australia.
- Completion of basic training requirements of the Royal Australasian College of Physicians as well as at least 2 years' core training in Gastroenterology.
- Have appropriate training and experience applicable to the field of Gastrointestinal Endoscopy.
- Demonstrated commitment to high quality patient care.
- Demonstrated capability and interest in clinical research.
- Demonstrated commitment to teaching of junior medical staff and trainees.
- Demonstrated ability to communicate at all levels.
- Demonstrated endoscopic competency.
- Demonstrated understanding of Clinical Governance.
- Demonstrated teamwork and collaboration.
- Computer skills including use of email and the internet.

### Desirable but not essential:

- Fellowship of the Royal Australasian College of Physicians (preferred).
- Having successfully completed the requirements for credentialing in upper and lower Endoscopy as determined by the Conjoint Committee for the Recognition of Training in Endoscopy (highly desirable).
- A sound understanding of information technology including clinical systems and applications relevant to the Management of rostering and risk management reporting, or as required for the role and/or department

## Professional qualifications and registration requirements

- Fellowship of the Royal Australasian College of Physicians (preferred).
- Having successfully completed the requirements for credentialing in upper and lower Endoscopy as determined by the Conjoint Committee for the Recognition of Training in Endoscopy (highly desirable).

## Quality, safety and risk – all roles

All Austin Health employees are required to:



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- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

## Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health’s core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health’s Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health’s immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

## General information

### Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

### Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

### Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



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