

Position Description

Endocrine/General Surgery Fellow

Classification:	Fellow
Business unit/department:	Division of Surgery, Anaesthesia & Procedural Medicine
Work location:	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input type="checkbox"/> Royal Talbot Rehabilitation Centre <input type="checkbox"/> Other <input type="checkbox"/> (please specify)
Agreement:	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
Employment type:	Fixed-Term Full-Time
Hours per week:	38
Reports to:	Chief Medical Officer through the Division of Surgery Medical Director and Head of Upper GI and General Surgery Unit. Professional accountability is to the Chairman, Division of Surgery
Direct reports:	N/A
Financial management:	Budget: N/A
Date:	May 2026

Austin Health acknowledges the Traditional Custodians of the land on which we operate, the Wurundjeri Woi Wurrung People of the Kulin Nation. We pay our respects to Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples.

Position purpose

The objective of this position is to provide an Endocrine/General Surgery Fellow role to:

- Further your training in Endocrine Surgery involving medical and surgical management of selected endocrine disorders.
- Participate in clinical research.
- Provide leave cover in endocrine surgery and General Surgery for unit consultants either for outpatients or theatre.
- Provide support to resident and Registrar medical staff through direction and supervision of patient management.
- Participate in teaching duties.
- Support emergency work to be done in hours and on call work out of hours.
- Participate in the on-call roster.

About the Upper GI Unit

The Upper GI/Endocrine Surgery Unit is part of the Division of Surgery, Anaesthesia & Procedural Medicine.

It is responsible for the provision of services within these specialties as well as General Surgery to patients across Austin Health, situated at Austin Hospital and Heidelberg Repatriation Hospital. The Head of Unit is Mr. Ahmad Aly.

The Unit is committed to the provision of high-quality patient care and maintains an ongoing commitment to Under Graduate and Post Graduate teaching. It also provides a consultative service for other units with Austin Health.

Position responsibilities

Role Specific:

Clinical Care:

- Provide comprehensive surgical management of inpatient and outpatients.
- Participate in unit meetings and activities.
- Provide a consultative service to other units as required.
- Demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff to provide efficient, safe and quality care across the continuum.
- Participate in the auditing and review of clinical practices to improve clinical outcomes.
- Attendance at Division of Surgery audit
- Provide assistance in the further development of the endocrine MDT

Teaching and training:

- Participate in both Under Graduate and Post Graduate teaching if required.

All Employees:

- Comply with Austin Health [policies & procedures](#) as amended from time to time
- Comply with the Code of Conduct and uphold our values, and diversity and inclusion commitments.
- Maintain a safe working environment for yourself, colleagues, and members of the public. Escalate concerns regarding safety, quality, and risk to the appropriate staff member, if unable to rectify yourself
- Comply with the principles of patient centered care.
- Comply with Austin Health mandatory training and continuing professional development requirements.
- Work across multiple sites as per work requirements and/or directed by management.

People Management roles:

- Maintain an understanding of individual responsibility for safety, quality & risk and actively contribute to organisational quality and safety initiatives.
- Ensure incident management systems are applied and a response to local issues and performance improvement occurs.
- Support staff under management to comply with policies, procedures and mandatory training and continuing professional development requirements.



Our actions
show we care



We bring
our best



Together
we achieve



We shape
the future

Selection criteria

Essential Knowledge and skills:

- A commitment to Austin Health values
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).
- Have appropriate training and experience applicable to the field of Endocrine Surgery.
- Demonstrated commitment to high quality patient care
- Demonstrated teamwork and collaboration
- Demonstrated ability to communicate at all levels
- Demonstrated capability and interest in clinical research
- Demonstrated commitment to teaching of junior medical staff and surgical trainees.
- Demonstrated surgical competency.
- Demonstrated understanding of Clinical Governance

Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.

Professional qualifications and registration requirements

- Appropriate tertiary medical qualification from either Australian Medical School or recognised overseas training.
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).



Our actions
show we care



We bring
our best



Together
we achieve



We shape
the future

- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



Our actions
show we care



We bring
our best



Together
we achieve



We shape
the future