

Position Description

Unaccredited Urology Registrar

Classification:	Unaccredited Registrar
Business unit/department:	Surgery, Anaesthesia & Procedural Medicine
Work location:	Austin Hospital <input checked="" type="checkbox"/> Heidelberg Repatriation Hospital <input checked="" type="checkbox"/> Royal Talbot Rehabilitation Centre <input checked="" type="checkbox"/> Other <input type="checkbox"/> (please specify)
Agreement:	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022-2026
	Choose an item.
	Choose an item.
Employment type:	Fixed-Term Full-Time
Hours per week:	43 hours per week, as per unit roster
Reports to:	Chief Medical Officer through Division of Surgery, and Procedural Medicine Medical Director and Director of the Urology Unit. Professional accountability is to the Chairman, Division of Surgery.
Direct reports:	Nil
Financial management:	Budget: Nil
Date:	May 2025

Position purpose

The Registrar is required to deliver high-quality clinical care and support the operational needs of the Urology Unit at Austin Health in a professional and efficient manner, in line with Austin Health's values and standards.

In this role, the Registrar will provide inpatient and emergency consultation services, participate in procedural activity, and contribute to improved patient flow and continuity of care across two campuses.

Austin Health is committed to supporting the professional development of all medical staff and will assist the Registrar in meeting relevant training requirements. While this is a non-accredited position, training opportunities and exposure to a wide range of urological presentations will be supported in accordance with the guidelines of relevant surgical colleges.

About the Urology Unit

The Department of Urology is located on Level 8 of the Harold Stokes Building, Austin Hospital campus, with clinical activity occurring in Ward 6 South ONJ and The Surgery Centre (TSC) at the Repatriation campus. The multidisciplinary team includes consultant urologists, accredited and unaccredited general surgical registrars, hospital medical officers (HMOs), urology fellows, and clinical nurse consultants (CNCs).

The department delivers a comprehensive range of inpatient and outpatient urological services, including surgical consultations, urodynamics, flexible ureteroscopy, and advanced urological procedures. Robotic surgery has recently been introduced at Austin Health, enhancing the department's surgical capabilities. Additionally, in partnership with the Renal Transplant Unit, the Urology Department plays a key role in the hospital's live kidney donor program.

The department maintains strong academic ties with the University of Melbourne and is actively engaged in teaching, training, and research at both undergraduate and postgraduate levels. It also has a dedicated research team and participates in a range of clinical trials.

Position responsibilities

There are a number of surgical sessions and outpatient sessions per week; pre-admission clinics are included in the outpatient's sessions for some units.

Clinical Care

- Provide safe, timely, and evidence-based care for both inpatient and outpatient Ophthalmology patients across a range of general surgical units.
- Participate in daily ward rounds, unit meetings, multidisciplinary team discussions, and contribute to discharge planning and patient flow.
- Fulfil on-call responsibilities and after-hours coverage as per the unit roster.
- Collaborate effectively with consultants, registrars, residents, nurses, allied health, and support staff to ensure cohesive and high-quality patient care.
- Contribute to the auditing, evaluation, and continuous improvement of clinical practices to enhance patient outcomes.

Education and Training

- Actively participate in undergraduate and postgraduate teaching, including supervision and mentoring of junior medical staff and medical students.
- Maintain an accurate and up-to-date logbook of operative and procedural experience in line with training program requirements.
- Attend and contribute to local and hub-based surgical education sessions and simulation activities.

Research

- Engage in clinical or academic research activities relevant to Ophthalmology.
- Contribute to research projects and quality improvement initiatives within the unit.



Our actions
show we care



We bring
our best



Together
we achieve



We shape
the future

- Participate in local, national, or international surgical conferences and educational forums where appropriate.

Leadership, Teamwork, and Administration

- Support the Head of Unit in the completion of administrative tasks and operational duties as required.
- Promote and contribute to a positive, inclusive, and collaborative team culture.
- Report and support the resolution of any incidents or safety concerns, promoting a safe working environment.
- Participate in performance review and professional development planning processes.
- Uphold the confidentiality of patient information and organisational matters in line with Austin Health policies and ethical standards.

Selection criteria

Essential skills and experience:

- A commitment to Austin Health values
- Have appropriate training and experience applicable to the field of Urology.
- Demonstrated commitment to high quality patient care
- Demonstrated teamwork and collaboration
- Demonstrated ability to communicate at all levels

Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.
- Demonstrated understanding of Clinical Governance
- Demonstrated teamwork and collaboration
- Computer skills including use of email and the internet

Professional qualifications and registration requirements

- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).



**Our actions
show we care**



**We bring
our best**



**Together
we achieve**



**We shape
the future**

Quality, safety and risk – all roles

All Austin Health employees are required to:

- Maintain a safe working environment for yourself, colleagues and members of the public by following organisational safety, quality and risk policies and guidelines.
- Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself.
- Promote and participate in the evaluation and continuous improvement processes.
- Comply with the principles of person-centered care.
- Comply with requirements of National Safety and Quality Health Service Standards and other relevant regulatory requirements.

Other conditions – all roles

All Austin Health employees are required to:

- Adhere to Austin Health's core values: *our actions show we care, we bring our best, together we achieve, and we shape the future.*
- Comply with the Austin Health's Code of Conduct policy, as well as all other policies and procedures (as amended from time to time).
- Comply with all Austin Health mandatory training and continuing professional development requirements.
- Provide proof of immunity to nominated vaccine preventable diseases in accordance with Austin Health's immunisation screening policy.
- Work across multiple sites as per work requirements and/or directed by management.

General information

Cultural safety

Austin Health is committed to cultural safety and health equity for Aboriginal and/or Torres Strait Islander People. We recognise cultural safety as the positive recognition and celebration of cultures. It is more than just the absence of racism or discrimination, and more than cultural awareness and



Our actions
show we care



We bring
our best



Together
we achieve



We shape
the future

cultural sensitivity. It empowers people and enables them to contribute and feel safe to be themselves.

Equal Opportunity Employer

We celebrate, value, and include people of all backgrounds, genders, identities, cultures, bodies, and abilities. We welcome and support applications from talented people identifying as Aboriginal and/or Torres Strait Islander, people with disability, neurodiverse people, LGBTQIA+ and people of all ages and cultures.

Austin Health is a child safe environment

We are committed to the safety and wellbeing of children and young people. We want children to be safe, happy and empowered. Austin Health has zero tolerance for any form of child abuse and commits to protect children. We take allegations of abuse and neglect seriously and will make every effort to mitigate and respond to risk in line with hospital policy and procedures.



**Our actions
show we care**



**We bring
our best**



**Together
we achieve**



**We shape
the future**